

## CREDIT APPROVAL FORM FOR HORIZONTAL ADVANCEMENT

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Current Licensure: \_\_\_\_\_ Current Teaching Assignment: \_\_\_\_\_

Course Name and #: \_\_\_\_\_

Number of Quarter Credits: (QC=1.5 x Semester Credits) \_\_\_\_\_

Educational Institution: \_\_\_\_\_

Course Description (attach a copy of the description):

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### **Pre-Approval**

The above course is:

\_\_\_\_\_ Pre-approved for \_\_\_\_\_ horizontal graduate credits

\_\_\_\_\_ NOT approved, Reason: \_\_\_\_\_

Superintendent Sampson: \_\_\_\_\_ Date: \_\_\_\_\_

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### **Final Approval**

The above credit course is:

\_\_\_\_\_ Approved for final recognition of \_\_\_\_\_ horizontal graduate credits

\_\_\_\_\_ NOT approved, Reason: \_\_\_\_\_

Superintendent Sampson: \_\_\_\_\_ Date: \_\_\_\_\_

- Submit a copy of this completed form along with a copy of the course description for Pre-Approval.
- After you complete the course, simply send a copy of the official grade transcript for Final Approval.