

REGULAR SCHOOL BOARD MEETING
 INDEPENDENT SCHOOL DISTRICT 252
 CANNON FALLS AREA SCHOOLS
 Monday, January 14, 2019 6:00 P.M.
 Organizational Board Meeting
 High School Boardroom

I. CALL MEETING TO ORDER: Time _____

- Bob Brintnall will administer the [Ceremonial Oath of Office](#) to the newly elected school board members.

A. Roll Call:	Present	Absent
Bob Brintnall	_____	_____
Brenda Owens	_____	_____
Katie Lochner	_____	_____
Anna Olson	_____	_____
Bill Thompson	_____	_____

B. Pledge of Allegiance

II. APPROVAL OF AGENDA ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

III. NEW BUSINESS:

- A. [Organization of the Board:](#)
 1. Election of the Chair
 2. Election of the Vice-Chairman
 3. Election of the Clerk, delegating statutory duties to the Office of Business Affairs.
 4. Election of the Treasurer, delegating statutory duties to the Office of Business Affairs.
- B. Consideration to appoint a school board member due to a vacancy. [Resolution filling school board vacancy by appointment.](#)
 Candidates: [Mike Dalton](#) [Nels Swenning](#) [Rod Johnson](#)
- C. [Establish the time and meeting place of the board meetings.](#) Meetings have been the 2nd and 4th Mondays at 6:00 pm with only 1 scheduled meeting, on the 4th Monday, during June-July-August-September.
 *December and May meetings are only on the 3rd Monday, in a typical year. 2019: 5/20/2019 and 12/16/2019.
 **November 2019 will have meetings on Tuesday November 12th (due to the special election on November 5th and Veterans Day on November 11th) and another meeting on November 25, 2019. The entire schedule is attached.
- D. Selection of the Official Newspaper.
- E. Designation of the official posting place for school board meeting notices is the District Office and Website.
- F. Designation of [Depository](#) in accordance with [MN Statute 118A.02](#)
- G. Designation of the board's legal counsel and authorized contacts. We have used Ratwik Roszak and Maloney. The District office personnel, Superintendent and board chairman are the authorized contacts.
- H. Establish the [annual salary for board members.](#) **Currently \$1250 per year, ½ paid 6/15 and 12/15.
- I. Authorization of the Imprest Fund. (Petty cash is a small amount of discretionary funds in the form of cash used for expenditures where it is not sensible to make any disbursement by check, because of the inconvenience and costs of writing, signing and cashing the check.)
- J. Payroll Authorization for use of facsimile signature on payroll and voucher checks in accordance with M.S. 47.41 and 47.42.
- K. Consideration to approve the [Resolution for Combined Polling Place](#) for 2019-20.
- L. Authorization of Superintendent to approve purchases up to \$10,000.
- M. Designation of Superintendent as the LEA (Local Education Agent) Representative and the IoWA for 2019-20.

N. Committee Assignments [Current Committee Assignments and Committee examples from other schools](#)

COMMITTEE	BOARD REP(s) CURRENT ASSIGNMENTS	2019 Assignments
Finance Committee (2)	Bob Brintnall, Curt Beissel	
Policy Committee (1)	Rob Siebenaler	
Curriculum Committee (2)	Curt Beissel, Brenda Owens (alternate)	
Technology/WETC Committee (2)	Rob Siebenaler, Curt Beissel (alternate)	
Staff Development Committee (1)	Katie Lochner	
Transportation Committee (1)	Rob Siebenaler	
Facility Committee (2)	Jerry Reinardy, Bob Brintnall (alternate)	
Negotiations Committee (2) +1	Bob Brintnall, Jerry Reinardy, Curt Beissel, (alternate)	
Community Education (1)	Brenda Owens	
Education Foundation (1)	Brenda Owens	
Goodhue Co. Ed. District (1)	Katie Lochner, Brenda Owens (alternate)	
MSBA Liaison (1)	Katie Lochner	
MSHSL Rep/Extra Curr Comm. (1)	Jerry Reinardy	

IV. REPORTS and COMMUNICATION

A. Administrative Board Reports: These reports are provided at the 1st board meeting of the month.

1. Elementary School
2. Middle/High School
3. Community Ed and Activities Department
4. Director of Facilities and Maintenance
5. Technology
6. Superintendent's Report

V. PUBLIC INPUT – *Due to data privacy concerns, a speaker may not address criticism toward an individual District employee during 'Public Input'. Individual complaints should be handled privately with building administrators and/or the Superintendent. Comments from visitors must be informational in nature and not exceed three (3) to five (5) minutes per issue. The Board cannot engage in a discussion or debate in those 3-5 minutes but will take the information and find answers if that is appropriate. As part of the Board Protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting.*

VI. ACTION ITEMS **New Business**

1. Consideration to review the [Cannon Falls policy series 100-400-700](#).

No additional changes to the policies. This is to keep the policies in a 3-year review cycle.

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

2. Consideration to approve [Policy 104 - District Mission Statement](#). [Cannon Falls Mission, Vision and Goals](#)

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

3. Consideration to approve the Field House language change, from "16 and older" to "high school and older".

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

4. Consideration to approve a retirement request.

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

5. Consideration to approve a long term sub position to a 1.0 FTE position December 15, 2018 to EOY.

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

6. Consideration to accept a resignation effective June 30, 2019.

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

7. **Consideration to post and hire a Superintendent position effective July 1, 2019, with an application closing date of February 25, 2019.**

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

8. **Consideration to approve a Superintendent search service to coordinate the training and search process.**

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F

9. **Consideration to set a special board meeting on January 22, 2019 at 6:00pm for the initial planning meeting for the Superintendent search process.**

ACTION TAKEN: Motion _____, Second _____, Roll Call _____. P/F.

VII. INFORMATIONAL ITEMS

- A. Next Regular School Board meeting – January 28, 2019 at 6:00 p.m.
 - 1. Spring Head Coaches
- B. [MSBA 97th Annual Leadership Conference - January 15-18, 2019](#)
- C. [Dates with Meeting restrictions \(Informational Only\)](#)

VIII. ADJOURNMENT: Time _____