

INDEPENDENT SCHOOL DISTRICT 252
820 EAST MINNESOTA STREET
CANNON FALLS, MN 55009
MINUTES
January 14, 2019

The School Board of Independent School District 252 met in a regular session, Monday in the Boardroom of the High School. Present: Bob Brintnall, Brenda Owens, Katie Lochner, Anna Olson, Bill Thompson. Others present: Superintendent Beth Giese, Lori Hanson, Tim Hodges, Jennifer Chappuis, Jake Winchell, Josh Davisson, Sharon Noble, Dave Petersen, Mike Dalton, Nels Swenning, Rod Johnson, Dick Mensing and Nora Felton.

1. The meeting was called to order by Chairman, Bob Brintnall at 6:00 p.m.
2. Chairman Brintnall administered the Oath of Office to the elected board members: Anna Olson, Brenda Owens, Bill Thompson.
3. Moved by Brenda Owens, seconded by Bill Thompson and unanimously approved the agenda.

4. Organization of the Board:

Chairman

Anna Olson nominated Katie Lochner for Chairman.
Brenda Owens nominated Bob Brintnall for Chairman.
Voting for Katie Lochner: Anna Olson, Katie Lochner
Voting for Bob Brintnall: Brenda Owens, Bill Thompson, Bob Brintnall.
Bob Brintnall was declared Chairman by a majority vote.

Vice Chairman

Katie Lochner nominated Brenda Owens as Vice-Chair. Hearing no other nominations, Brenda Owens was declared Vice Chair.

Clerk

Brenda Owens nominated Katie Lochner as Clerk. Hearing no other nominations, Katie Lochner was declared Clerk.

Treasurer

Bill Thompson nominated Anna Olson as Treasurer. Hearing no other nominations, Anna Olson was declared Treasurer.

5. Consideration to appoint a school board member due to a vacancy.
Bill Thompson nominated Mike Dalton.
Katie Lochner nominated Nels Swenning
Anna Olson nominated Rod Johnson
Vote for Mike Dalton: YES: Brenda Owens, Bill Thompson, Bob Brintnall. Mike Dalton, receiving the majority of votes was appointed.

RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2021; and WHEREAS, the vacancy occurred more than ninety (90) days prior to the first Tuesday after the first Monday in November in the year the vacancy occurred and prior to the fourth year of the vacant term; NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 252, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Mike Dalton is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.

6. Moved by Katie Lochner, seconded by Anna Olson to establish the time and meeting place of the regular board meetings. Meetings have been the 2nd and 4th Mondays at 6:00 pm with only 1 scheduled meeting, on the 4th Monday, during June-July-August-September. *December and May meetings are only on the 3rd Monday, in a typical year. 2019: 5/20/2019 and 12/16/2019. **November 2019 will have meetings on Tuesday November 12th (due to the special election on November 5th and Veterans Day on November 11th) and another meeting on November 25, 2019. The entire schedule is on our website.
7. Moved by Bill Thompson, seconded by Brenda Owens and unanimously approved The Beacon as our official newspaper.
8. Moved by Katie Lochner, seconded by Bill Thompson and unanimously approved the official posting place for school board meeting notice as the District Office and Cannon Falls Schools Website..
9. Moved by Anna Olson, seconded by Brenda Owens and unanimously approved Community Resource Banks the official depository in accordance with MN Statute 118A.02.
10. Moved by Katie Lochner, seconded by Bill Thompson and unanimously approved Ratwik, Roszak, Maloney as our legal counsel.with the district office personnel, Superintendent and board chairman as the authorized contacts..
11. Moved by Brenda Owens, seconded by Katie Lochner and unanimously approved to keep the annual salary for board members at \$1250.00, with ½ paid on June 15, 2019 and the other ½ paid on December 15, 2019.
12. Moved by Bill Thompson, seconded by Anna Olson and unanimously approved the authorization of the Imprest Fund.

13. Moved by Katie Lochner, seconded by Anna Olson and unanimously approved the payroll authorization, MS 47.41 and 47.42
14. Moved by Anna Olson, seconded by Brenda Owens and unanimously approved the resolution for Combined Polling Place for 2020-21. Voting YES: Brenda Owens, Katie Lochner, Anna Olson, Bill Thompson, Bob Brintnall. Voting NO: None. Passed 5/0
15. Moved by Anna Olson, seconded by Brenda Owens and unanimously approved the Superintendent to approve purchase up to \$10,000.
16. Moved by Katie Lochner, seconded by Anna Olson and unanimously approved to designate the Superintendent as the LEA and IoWA for 2019-20.
17. The following Committees were assigned for 2019:

COMMITTEE	BOARD REP(s)	COMMITTEE DESCRIPTIONS
Finance/Facility Committee	Mike Dalton, Bob Brintnall (alternate)	Budgets, cuts, revenues/expenditures Buildings, grounds, maintenance
Curriculum/Technology/WETC Committee	Anna Olson, Mike Dalton (alternate)	Work with staff and admin on curriculum/tests Technology needs of the District
Staff Development/GCED Committee	Katie Lochner, Brenda Owens (alternate)	Works with the local Teachers Union Special Ed County Co-Op Board
Transportation Committee	Anna Olson, Mike Dalton (alternate)	All Transportation needs Vehicles and Personnel
Negotiations/Personnel Committee	Bob Brintnall, Bill Thompson Katie Lochner (alternate), Anna Olson (trainee)	Staff Contracts, Reviews and Settlements All Personnel related information
Community Education Education Foundation	Brenda Owens, Bill Thompson (alternate)	Scheduling, Community Classes and Events School Board Rep for the Foundation
MSBA: Policy MSHSL: Extra Curricular Committee	Bill Thompson, Katie Lochner (alternate)	Develop and review policy/procedures Extra Curricular Rep

18. Moved by Bill Thompson, seconded by Katie Lochner and unanimously approved the review of policy series 100-400-700.
19. Moved by Katie Lochner, seconded by Bill Thompson and unanimously approved the review of policy 104 - District Mission Statement.
20. Moved by Katie Lochner, seconded by Anna Olson and unanimously approved changing the Field House language from "16 and older" to "High School and Older". Clarification meaning 9th grade and above can be in the facility without adult supervisors. However, anyone misusing the facility, regardless of age, will have consequences.
21. Moved by Brenda Owens, seconded by Bill Thompson and unanimously approved, with regrets, the retirement request from Ann Schwede, effective at the end of the 2018-19 school year. The Board and Administration thanked Ann for her 25 years of outstanding dedication to staff, students and the community and wished her well during her retirement.
22. Moved by Anna Olson, seconded by Katie Lochner and unanimously approved moving the long term sub position to a 1.0 FTE position effective December 15, 2018 until the EOY for Lindsay Bernardy.
23. Moved by Bill Thompson, seconded by Katie Lochner and unanimously approved, with regrets, the resignation from Beth Giese, effective June 30, 2019. The Board and Administration thanked Beth for her 18 years of outstanding dedication to staff, students and the community and wished her well in her new Superintendent position at St Francis School District.
24. Moved by Anna Olson, seconded by Katie Lochner and unanimously approved to post and hire a Superintendent position effective July 1, 2019, with an application closing date of February 25, 2019.
25. Moved by Brenda Owens, seconded by Bill Thompson and unanimously approved MSBA as our Superintendent Search Service to coordinate the training and search process.
26. Moved by Katie Lochner, seconded by Anna Olson and unanimously approved to set a special school board meeting for January 22, 2019 at 6:00 pm for the initial planning meeting for the Superintendent search process.
27. Motioned by Brenda Owens, seconded by Anna Olson and unanimously approved to adjourn at 7:38 pm.

I, the undersigned, being the duly qualified and acting Clerk of Independent School District 252, State of Minnesota, hereby certify that the foregoing is a full, true, and correct copy of the minutes of the meeting of the School Board of said District held on the date therein indicated.

WITNESS MY HAND officially as such Clerk this 28th day of January, 2019

Brenda Owens