

**REGULAR SCHOOL BOARD MEETING**  
INDEPENDENT SCHOOL DISTRICT 252  
CANNON FALLS AREA SCHOOLS  
820 E. Minnesota Street  
Cannon Falls, MN 55009  
Monday, February 25, 2019 6:00 P.M.  
High School Boardroom

**I. CALL MEETING TO ORDER:** Time \_\_\_\_\_

Chairman Brintnall will administer the official [Acceptance of Office and Oath of Office](#) to Mike Dalton. [Ceremonial Oath.](#)

**A. Roll Call:**

	Present	Absent
Bob Brintnall, Chairman	_____	_____
Brenda Owens, Vice-Chairman	_____	_____
Anna Olson, Treasurer	_____	_____
Katie Lochner, Clerk	_____	_____
Bill Thompson	_____	_____
Mike Dalton	_____	_____

**B. Pledge of Allegiance**

**II. APPROVAL OF AGENDA** ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

**PUBLIC INPUT** — *Due to data privacy concerns, a speaker may not address criticism toward an individual District employee during 'Public Input'. Individual complaints should be handled privately with building administrators and/or the Superintendent. Comments from visitors must be informational in nature and not exceed three (3) to five (5) minutes per issue. The Board cannot engage in a discussion or debate in those 3-5 minutes but will take the information and find answers if that is appropriate. As part of the Board Protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting.*

**III. CONSIDERATION TO APPROVE THE [FINANCE REPORT](#)**

ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

**IV. CONSENT AGENDA**

**Note: Items under the consent agenda are considered routine and will be enacted under one motion. In the event a board member wants to discuss any item, it will be removed from the consent agenda for separate action.**

- A. [Approval of the Minutes from: January 28, 2019 and February 11, 2019](#)
- B. [Approval of the Resolution for Acceptance of Gifts to ISD 252](#)
- C. [Approval of the Personnel Items](#)
- D. [Approval of the Monthly Bills](#)

ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

**V. ACTION ITEMS**

**A. New Business**

**1. Consideration of the following items:**

**MSBA will conduct the interview training with the board and interview advisory committee.  
MSBA will review, discuss and develop first round interview questions.  
MSBA will review and discuss the schedules for interviews and interview procedures.  
MSBA will discuss, decide and schedule the steps necessary for the rest of the hiring process.**

ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

**VI. INFORMATIONAL ITEMS AND UPCOMING MEETINGS**

- A. Special school board meeting March 4, 2019 at 6:00 p.m.
  - 1. Board determines finalists; finalizes interview questions and interview procedures.**
  - 2. Discuss, decide and schedule the steps necessary for the rest of the hiring process.**
  
- B. Special school board meetings:
  - Thursday March 7, 2019 at 5:00 pm
  - Friday March 8, 2019 at 5:00 pm
  - Saturday March 9, 2019 at 9:00 am.
    - 1. First round of interviews for the Superintendent position.**
    - 2. Discuss information from the interviews and name those candidate(s) who will continue for second interviews, schedule for second interviews, and second interview questions and procedures.**
    - 3. Discuss, decide, and schedule the steps necessary for the rest of the hiring process.**
  
- C. Next Regular School Board meeting – March 11, 2019 at 6:00 p.m..
  - 1. Consideration to approve the FY19 Revised Budget.**
  
- D. Special school board meeting March 13, 2019 at 5:00 pm
  - 1. Prepare for Interviews.**
  - 2. Interview candidates for superintendent position.**
  - 3. Discuss information from the interviews, reference checks, and community/staff questions sessions. Discuss need/desire for site visit(s) and, if needed, determine schedule(s), questions, and procedures for those visits, and, if not, identify the lone finalist and take school board action.**
  - 4. Discuss and decide employment contract parameters and negotiations process.**
  - 5. Discuss, decide, and schedule the steps necessary for the rest of the hiring process.**
  
- E. Regular School Board Meeting: March 25, 2019 at 6:00 pm
  - 1. Approval of the Superintendent employment contract**
  
- F. Board Members: Any additional information, news, reports.

**VII. ADJOURNMENT:** Time \_\_\_\_\_