

**REGULAR SCHOOL BOARD MEETING**  
INDEPENDENT SCHOOL DISTRICT 252  
CANNON FALLS AREA SCHOOLS  
Monday, January 8, 2018 6:00 P.M.  
Organizational Board Meeting  
High School Boardroom

**I. CALL MEETING TO ORDER:** Time \_\_\_\_\_

<b>A. Roll Call:</b>	Present	Absent
Bob Brintnall, Chairman	_____	_____
Jerry Reinardy, Vice-Chairman	_____	_____
Curt Beissel, Treasurer	_____	_____
Brenda Owens, Clerk	_____	_____
Rob Siebenaler	_____	_____
Katie Lochner	_____	_____

**B. Pledge of Allegiance**

**II. APPROVAL OF AGENDA** ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

**III. NEW BUSINESS:**

- A. [Organization of the Board:](#)
  1. Election of the Chair
  2. Election of the Vice-Chairman
  3. Election of the Clerk, delegating statutory duties to the Office of Business Affairs.
  4. Election of the Treasurer, delegating statutory duties to the Office of Business Affairs.
- B. [Establish the time and meeting place of the board meetings.](#) Meetings have been the 2<sup>nd</sup> and 4<sup>th</sup> Mondays at 6:00 pm with only 1 scheduled meeting, on the 4<sup>th</sup> Monday, during June-July-August-September.  
\*December's meeting is the 3rd Monday, in a typical year.
- C. Selection of the Official Newspaper.
- D. Designation of the official posting place for school board meeting notices is the District Office and Website.
- E. Designation of [Depository](#) in accordance with [MN Statute 118A.02](#)
- F. Designation of the board's legal counsel and authorized contacts.
- G. Establish the [annual salary for board members](#). \*\*Currently \$1250 per year, ½ paid 6/15 and 12/15.
- H. Authorization of the Imprest Fund. (Petty cash is a small amount of discretionary funds in the form of cash used for expenditures where it is not sensible to make any disbursement by check, because of the inconvenience and costs of writing, signing and cashing the check.)
- I. Payroll Authorization for use of facsimile signature on payroll and voucher checks in accordance with M.S. 47.41 and 47.42.
- J. Consideration to approve the [Resolution for Combined Polling Place](#) for 2018-19.
- K. Authorization of Superintendent to approve purchases up to \$10,000.
- L. Designation of Superintendent as the LEA (Local Education Agent) Representative and the Iowa for 2018-19.
- M. Review of the [Superintendent Evaluation Process and Timelines for 2017-18.](#)

#### N. Committee Assignments

COMMITTEE	BOARD REP(s) <b>CURRENT ASSIGNMENTS</b>	<b>2018 Assignments</b>
Finance Committee (2)	Bob Brintnall, Curt Beissel	
Policy Committee (1)	Rob Siebenaler	
Curriculum Committee (2)	Curt Beissel, Brenda Owens (alternate)	
Technology/WETC Committee (2)	Rob Siebenaler, Curt Beissel (alternate)	
Staff Development Committee (1)	Katie Lochner	
Transportation Committee (1)	Rob Siebenaler	
Facility Committee (2)	Jerry Reinardy, Bob Brintnall (alternate)	
Negotiations Committee (2) +1	Bob Brintnall, Jerry Reinardy, Curt Beissel, (alternate)	
Community Education (1)	Katie Lochner	
Education Foundation (1)	Brenda Owens	
Goodhue Co. Ed. District (1)	Brenda Owens, Curt Beissel (alternate)	
MSBA Liaison (1)	Katie Lochner	
MSHSL Rep/Extra Curr Comm. (1)	Jerry Reinardy	

#### IV. REPORTS and COMMUNICATION

A. Administrative Board Reports: These reports are provided on the 1st Monday of the month

1. Elementary School
2. Middle/High School
3. Community Ed and Activities Department
4. Director of Facilities and Maintenance
5. Technology
6. Superintendent's Report

V. **PUBLIC INPUT** – Due to data privacy concerns, a speaker may not address criticism toward an individual District employee during 'Public Input'. Individual complaints should be handled privately with building administrators and/or the Superintendent. Comments from visitors must be informational in nature and not exceed three (3) to five (5) minutes per issue. The Board cannot engage in a discussion or debate in those 3-5 minutes but will take the information and find answers if that is appropriate. As part of the Board Protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting.

#### VI. ACTION ITEMS New Business

1. Consideration to approve the review reading of the [Cannon Falls policy series 300-600-900](#).  
No additional changes to the policies. This is to keep the policies in a 3-year review cycle.

ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

2. Consideration to approve [Policy 104 - District Mission Statement](#).

ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

#### VII. INFORMATIONAL ITEMS

- A. Next Regular School Board meeting – January 22, 2018 at 6:00 p.m.
  1. Spring Head Coaches
- B. [MSBA 97th Annual Leadership Conference - January 10-12, 2018](#)
- C. [Dates with Meeting restrictions \(Informational Only\)](#)

VIII. **ADJOURNMENT:** Time \_\_\_\_\_